**Lieutenant Governor’s Award for Excellence in Public Administration Nomination**

|  |
| --- |
| **Eligibility Requirements** |
| * Must recognize an individual who is currently, or was formerly, engaged in public service within the province of Alberta, including practitioners from federal, provincial, or municipal government, school boards, universities and colleges, or other agencies, boards and associations supported by public funds.
* May recognize contributions made within any field of public administration, including work of an administration or professional nature, so long as it is focused on public administration and is not purely scientific or technical in nature.
* Nominees and nominators may not be actively engaged in politics at the time of the nomination.
* Nominees and nominators may not be members of the Board of Directors of IPAC National, nor members of the Board of Directors of IPAC Edmonton or IPAC Calgary Regional Groups.
* Nominees and nominators may not be members of the IPAC Edmonton Awards Committee.
 |

**Part 1: Nomination Information**

|  |
| --- |
| Nominee Information |
|

|  |  |
| --- | --- |
| Nominee’s Name: |  |

 |
|

|  |  |  |  |
| --- | --- | --- | --- |
| Nominee’s Email Address: |  |  |  |
|  |  |  |  |

 |
|

|  |  |
| --- | --- |
| Nominee’s Employer: |  |

 |
|

|  |  |
| --- | --- |
| Nominee’s Years of Public Service Experience: |  |

|  |
| --- |
| Nominator Information |
| Nominator’s Name: |  |

|  |  |
| --- | --- |
| Nominator’s Public Service Employer: |  |

 |
|  |
| [ ]  I give IPAC permission to inform the nominee above that I have nominated him or her for this award.Nominations are considered eligible for two years with the approval of the nominator. |
|  |

**PART 2: Nomination Letter**

Submit a **nomination letter** explaining the basis for the nomination that, in the opinion of the nominator(s), qualifies the nominee for the award (*maximum 5 pages*)

Include a description(s) of how the candidate demonstrates exceptional:

|  |  |
| --- | --- |
| * Leadership
 | * Dedication and sustained effort
 |
| * Accomplishment or impact
 | * Contribution to the profession
 |
| * Innovation and creativity
 | * Contribution to the community
 |

**PART 3: Nominee’s CV, Resume or Biography**

Submit the **nominee’s CV, Resume or a brief biography** outlining their educational background, positions held, description of achievements, contributions in the public service and other relevant data (*maximum 3 pages*)

**PART 4: Reference Letters**

Submit **three reference letters**, from individuals in support of the nomination (*maximum 2 pages per letter*).

*All four components above should be saved and submitted as a single file by email to*

*contact@ipac-edmonton.ca*

***The 2018 nomination deadline is on April 20, 2018***